



COMMUNITY HEALTH SERVICES

410 Birchard Avenue * Fremont, Ohio 43420

EMPLOYEE CHARITY FUND

FREQUENTLY ASKED APPLICATION QUESTIONS

Who can apply?

Any non-profit 501 C 3 organization in CHS' service delivery area. Preference will be given to organizations in communities where CHS has a presence. The fund **does NOT** fund requests from individuals.

How do I apply?

Complete the "Request for Funds" application listed on this webpage and send it to "Employee Fund" 410 Birchard Avenue, Fremont, Ohio 43420 or email it to smagnuson@fremontchs.com.

When are applications funded?

Applications are funded bi-annually in May and October of each year. Those who are awarded funds are notified by phone. Applications are due by October 1st/May 1st , reviewed in October/May and funded in November/June.

What is the maximum amount my organization can apply for?

The maximum single award is \$250. CHS employees have funded an average of 4 applications per year (as funds are available).

When can we reapply?

If awarded funds, the organization may not reapply for a minimum of two years. If not awarded, the organization may apply each year.

How are the decisions made?

Decisions are made by a two-fold process. First, the charity committee reviews applications to ensure that they meet the criteria for funding and secondly, those applications are voted on by the entire staff.

What types of items are usually funded?

It depends upon the relevance to the community. CHS employees are open to reviewing any requests as long as the requesting organization meets the guidelines listed above.

When will I be notified?

You will be notified approximately two weeks after each meeting at the end of May and October.